

**LAKE MACQUARIE YACHT CLUB
CRUISING DIVISION
CHARTER**

References:

- A. Lake Macquarie Yacht Club Constitution**
- B. Lake Macquarie Yacht Club Board Charter**

1. OBJECTIVES OF LMYC CRUISING DIVISION(CD)

- 1.1 To promote cruising activities within the LMYC.
- 1.2 To promote the skills necessary for enclosed waters, coastal and offshore cruising.
- 1.3 To arrange cruising activities and events not included in the LMYC racing calendar.
- 1.4 To promote the principles of good seamanship and safety with the understanding that, at all times, it shall be the sole responsibility of each skipper to decide whether to participate or not to participate in arranged events.
- 1.5 To participate and liaise with other cruising clubs.
- 1.6 To hold regular meetings at a frequency set by the Committee.

2. MEMBERSHIP

- 2.1 LMYC CD will have three levels of membership:
 - Cruising Member
 - Social Member and
 - Life Member.
- 2.1.1 Cruising membership is obtained by completing a Cruising Division (CD) application form and submitting it to the Division's Secretary, who will present the application at the next committee meeting for approval. This membership will entitle either the joint owners, or one owner and spouse/partner, of a cruising vessel to two Cruising Memberships of the Division with full voting rights. The owner/applicant must be an Ordinary Member Sailing of the LMYC. The spouse/partner should be a member of LMYC.
- 2.1.2 Social membership may be granted to:
 - (a) Cruising Members who no longer own a vessel, who wish to continue their association with the Division.
 - (b) Cruising Members who declare that they no longer wish to participate in "on water" activities of the Division but wish to continue their association with the Division.

Social membership entitlements will be limited to participation in social events, attendance at monthly meetings and receipt of the newsletter. Annual membership fees will be at the same rate as for Cruising Members. The Social Member will have no voting rights nor be able to hold a position on the Committee. Social Members of the CD must be an Ordinary Member Sailing or an Ordinary Member Social of the LMYC.
- 2.1.3 Life Membership may be conferred on Cruising Members in recognition of exceptional services rendered to the Division. Life Membership nominations for the CD will be in writing and placed in the hands of the Secretary for concurrence by the Committee at their meeting prior to the General Meeting. At the General Meeting notice will be given to the members that a secret ballot will be held in one

month's time at the next General Meeting. The nominated person/persons will require a two-thirds majority of all votes. Life Members are entitled to all the privileges and obligations of Cruising Members except that they are not required to pay annual Division membership fees. Life Members wishing to continue to use LMYC facilities must maintain the appropriate level of LMYC financial membership.

- 2.2 Temporary membership may be granted to visiting skippers if the LMYC has already granted them temporary membership.
- 2.3 The annual subscription for Cruising Membership will be set by the Committee.
- 2.4 The Division's financial year shall end on the last day of February. Annual membership fees shall become due and payable on the 1st of March each year. Members joining after the 1st of September shall pay half the current annual subscription.
- 2.5 Members who remain un-financial at 1st May shall be contacted in writing to clarify their intentions to remain members. Members who remain un-financial at 1st July shall cease to be a member of the CD.

3. LMYC CRUISING DIVISION COMMITTEE.

- 3.1 The Committee is responsible for the overall governance and performance of the CD. The Committee will ensure that the activities of the CD are conducted in accordance with the Constitution of the LMYC and the LMYC Cruising Division Risk Management Plan.
- 3.2 The Committee shall comprise:
 - LMYC Board Representative (Director)
 - Skipper. (Chairperson)
 - Secretary
 - Treasurer, and
 - Committee members (minimum 2).
- 3.3 Committee members shall be elected at the Division's Annual General Meeting (AGM). The Committee members (including the LMYC Board Representative) shall hold office for a period of two years and may be re-elected for further two year periods. Any casual vacancy occurring may be filled by election at any General Meeting of the Division. The elected member will hold office for the remainder of the predecessor's term of office.
- 3.3.1 CD Committee elections will be conducted in the same year as the LMYC Board elections.
- 3.4 The Committee may co-opt or appoint members to carry out particular tasks, e.g. Liaison Officer, Safety Officer, Newsletter Editor.
- 3.5 Following the AGM the Committee shall prepare an annual events program. This program shall be presented to the LMYC Board for approval. Once approved the program shall be published in the Division's newsletter and outlined in the "LMYC Cruising Division Sailing Instructions".
- 3.6 The Committee shall review the 'LMYC Cruising Division Risk Management Plan' on an annual basis and update as required.
- 3.7 The Committee will report back to the LMYC Board (through the LMYC Board representative on the CD Committee) regularly and seek approval from the Board on matters not included in the existing delegated authority.
- 3.8 The Committee will operate and utilise bank or building society accounts to manage the Division's finances. Two elected committee members will be authorised to operate the Cruising Division's accounts. Additional committee

members may be authorised at the discretion of the Committee if required. The Committee shall appoint an independent person to audit the annual accounts.

4. MEETINGS OF LMYC CRUISING DIVISION

- 4.1 General meetings will usually be held on the second Monday of the month at 1900 hours unless the Committee advises members to the contrary.
- 4.1.1 Guests are welcome to attend general meetings of the Division.
- 4.1.2 Only financial Cruising Members of the Division may vote at any meeting.
- 4.1.3 General meetings will always be held at LMYC.
- 4.2 The AGM of the Division shall preferably be held in May but must be held within six months of the end of the LMYC financial year unless LMYC operations have been suspended during this period.
- 4.3 Committee meetings will usually be held on the Monday two weeks prior to the General Meeting.
- 4.3.1 Committee meetings may be conducted via electronic means if agreed by all participating members.
- 4.3.2 Nominations of financial Cruising Members of the Division for positions on the Committee will be received and positions filled by election by financial Cruising Members present at the AGM.
- 4.4 The publication, distribution and frequency of the Division's newsletter shall be at the discretion of the Committee.

5. LMYC CRUISING DIVISION FLAG

- 5.1 The Division flag shall be flown from the starboard lower cross tree flag halyard. Note – it must be flown below the LMYC burgee.
- 5.2 The Division flag is red, defaced with a white ketch, approximately 29x22cm. A Division flag will be presented to new members at the time of joining.
- 5.3 The flag should be flown by vessels participating in the LMYC CD events.

6. SAFETY EQUIPMENT TO BE CARRIED ON CD VESSELS

- 6.1 The minimum safety requirements for vessels participating in CD activities will be as per the relevant section of the current NSW Roads and Maritime 'Boating Handbook'.
- 6.1.1 The Committee may set additional safety requirements. These will be set out in the 'LMYC Cruising Division Risk Management Plan' and 'LMYC Cruising Division Instructions' to ensure that safety requirements are commensurate with the activities conducted within the Division.
- 6.1.2 Members will be given a copy of the current NSW Roads and Maritime 'Boating Handbook' and copies of the current 'LMYC Cruising Division Risk Management Plan' and 'LMYC Cruising Division Instructions' on joining the Division. Any amendments to Division requirements will be communicated through the Division's newsletter.

7. CRUISING DIVISION CHARTER - AMENDMENTS

- 7.1 Provided written notice is given at a preceding General Meeting and circulated to the full membership, proposed amendments to this Charter may be made at a General Meeting by a two-thirds majority of the voting members present.

RECENT AMENDMENTS

11 March 2002

Amended as per extraordinary General Meeting held on 11/3/02.
Amendment of clause 6.1.1 & 6.1.2 & addition of clause 6.5.

16 January 2003

Amended as per extraordinary General Meeting held on 9/12/02
Amendment of clause 6. Cancelled 6.1, 6.1.1, 6.1.2, 6.2, 6.3, 6.4, Addition of 6.1, 6.1.2, 6.2, 6.2.1, 6.2.2

10 February 2003

Amended as per extraordinary General Meeting held on 10/02/2003
Amendment of Clause 2. 2.1.1 Last line delete the word "must", insert the word "should".

13 October 2003

Amended as per extraordinary General Meeting held on 13/10/2003.
Amendment of clause 2. 2.1 first line deletes the word "two" insert the word "three"
Add a fourth line stating, "life member".
Add a new section 2.1.3.

10 October 2011

Amended as per General Meeting held on 10/10/11.
Amendment of Clauses 1.3, 1.5, 2.1.1, 2.1.2, 2.1.3, 2.4, 3.2, 3.5, 3.6, 5.2, 6.1, 6.1.2, 6.2, 6.2.1, 6.2.2
Addition of Clauses 2.5, 6.1.1
Deletion of Clause 7.2

8 December 2011

Error correction in Clause 2.1.1 – "must" after spouse/partner to read "should".

12th November 2018

Amended as per General Meeting held on 12/11/18
Amendment of Clauses 1.1, 1.5 & 2.1.2

12th December 2019

Converted into Draft Charter format pending approval at 2020 AGM.

13 July 2020

Endorsed at the 2020 CD AGM held on 13 July 2020.