

# Lake Macquarie Yacht Club – Cruising Division

## Short Coastal Passages Self Audit Form



OWNER DETAILS					
OWNER(S) NAME(S):					
BOAT DETAILS					
BOAT NAME				BOAT REGISTRATION NO:	
EPIRB REGISTRATION					
SR 4.18.1 EPIRB(s): Registered			YES NO		
			Number of units for boat:		
DECLARATION BY PERSON IN CHARGE					
I understand that this audit is not a complete listing of equipment that may be required to ensure safety during the proposed cruise and accept that responsibility for safety on participating boats is held by the boat's skipper / person in charge.					
Signed by Person in Charge:			Date:		
EARLIEST EXPIRY DATES – indicate 'hire' or not applicable 'n/a' if relevant					
ITEM	EARLIEST EXPIRY	SIGN	ITEM	EARLIEST EXPIRY	SIGN
Fire ext (12 mth.)			Flares red hand		
EPIRB(s)			Flares orange hand		
Inflatable lifebuoy(s)			Lifejackets		

### Supporting Notes.

- This equipment audit form is part of the CD Towards Safe Cruising Program that supports operation of all on-water activities by the Lake Macquarie Yacht Club Cruising Division.
- The Safety Management System includes the following documents, that are available on the LMYC web site.
  - CD Sailing Instructions
  - Equipment Audit forms
- All boats participating in on water activities for the LMYC–CD must have the following audit forms completed.
  - Enclosed waters form for on lake activities.
  - Enclosed waters AND this short coastal passage form for trips to Newcastle, Port Stephens or Pittwater
- The enclosed waters form is to be completed yearly, with an independent audit, conducted by one of the CD auditors, required every three years.
- This short coastal passage audit form is to be completed, by the skipper, in the two months prior to each cruise and a copy provided to the Cruising Division Skipper.
- If the owner feels that they would benefit from additional input, then the CD auditors are available to help.
- The audit form describes the **minimum** requirements for vessel equipment that is acceptable. All owners should assess their own situation and confirm that the equipment listed meets the needs of their particular situation.
- RMS also specify minimum requirements for vessel equipment, and these requirements must also be met. RMS requirements are included in the Boating Handbook, which can be found at <https://www.nsw.gov.au/sites/default/files/2021-03/boating-handbook.pdf>
- The clause numbers on the audit form reflect the clause numbers in the Australian Sailing Special Regulations. The Special Regulations provide a useful resource and include additional details on the requirements. The Special Regulations can be found at <https://cdn.revolutionise.com.au/site/uo1gvknbxk0adjq.pdf>

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Reg	Structural Fixed Deck Items	P
3.01-3.05	Boat to be designed, manufactured and maintained in a condition that is suitable for the proposed passage.  <i>CD clarification. For further guidance, owners can review the requirements of the Australian Sailing. Special regulations or if require assistance, request a formal audit from one of the CD auditors.</i>	
3.06.1	(a) 2 exits, 1 forward of mast (Refer to regulation for minimum clearance)	
3.07.4	Blocking device for low sill companionway. See AS Special Regulations for full details of recommendations. <i>CD clarification. Ensure that companionway washboards and hatches can be secured from the cockpit side and opened from below.</i>	
3.20.3	1 manual bilge pump operable with boat/seats shut	
3.20.6	Bilge pump not to discharge into closed cockpit Bilge pump not connected to cockpit drains	
3.20.7	(a) Bilge pump minimum suction bore 25 mm (b) Bilge pump & strum boxes accessible	
3.20.8	Pump handle each with lanyard or catch unless permanently fitted	
3.21.1	Marine magnetic compass permanently installed, non-electric	
3.23	Navigation lights carried complying with IRLPCAS	
4.03.2	(a) Clipping points, through bolted or welded deck plates or other suitable strong points (b) Positioned to clip/unclip from below and move between cockpit and deck (c) Clipping points for 2/3 crew <i>CD clarification. In addition to AS requirements, it is strongly recommended that jackstays are available to allow movement from the cockpit to the bow while clipped on.</i>	
Reg	Structural/Fixed Items Below	P
3.09.1	(a) Seacocks permanently installed on all through hull openings. (b) Plugs for each opening attached or stowed nearby.	
3.24.3	Inboard engine to SR 3.24.1, OR outboard engine with tanks, fuel supply; all securely fastened.  <i>CD clarification. The boat must have a permanently installed, suitable, engine. Outboard engines must be permanently mounted.</i>	
3.25.1	(b)(i) Permanently installed VHF transceiver.  <i>CD clarification. VHF radios with DSC capability, connected to a GPS, are recommended.</i>	

Reg	Portable Equipment	P
3.23.4	Reserve navigation lights, independent of main power	
3.25.5	(b) Emergency VHF antenna where regular antenna relies on mast.  <i>CD clarification. A hand-held VHF transceiver is an acceptable alternative to an emergency VHF antenna. Mobile phones can be used, but may not be as effective as VHF in a rescue situation.</i>	
3.25.7	At least two means of receiving weather bulletins shall be provided.  <i>CD Clarification: This may include VHF radio, a mobile phone or tablet with internet connections.</i>	
4.04.1	2 x fire extinguishers 1A:10BE dry powder min or equiv.	
4.04.4	Fire blanket (for cooking device with open flame)	
4.06.2	1 x flashlight floating type; spare batteries & bulbs if replaceable	
4.07.2	First Aid Manual (St Johns Ambulance or Red Cross) (current ed.)  <i>CD Clarification. The first aid app <a href="http://firstaidkitsaustralia.com.au">firstaidkitsaustralia.com.au</a> also provides a useful reference that can be held on a smart phone or tablet.</i>	
4.07.4	First aid kit, waterproof container; contents listed;	
4.07.9	alternative brands permitted	
4.07.9	First aid contents as per list at end of this form	
4.10.1	Charts (may be solely electronic), plotting equipment	
4.10.2	Collision Regulations; electronic or hard copy  Document can be found here. <a href="http://COLREG-Consolidated-2018.pdf">COLREG-Consolidated-2018.pdf</a>	
4.11.1	GPS, may be handheld, water resistant with spare batteries	
4.14.1	Emergency tiller if not tiller steered	
4.14.2	Alternative steering method for rudder loss.  <i>CD clarification. If skippers feel unable to independently manage rudder loss, then they must have a plan on how to manage rudder loss. This may include contacting emergency services and requesting assistance.</i>	
4.15.1	Tools, spares parts, way to cut rigging	
4.17	Retroreflective tape on lifebuoys, lifelines, liferafts	
4.18.1	(b) 406MHz EPIRB;  <i>CD clarification. 406 MHz EPIRB without GPS meets RMS requirements. EPIRB's with GPS capability are recommended.</i>	
4.21.1	(a) Lifebuoy; self-igniting light, drogue; in reach; OR Lifeline, self-igniting light; in reach	
4.21.4	Lifebuoys, lifelines fitted with retroreflective material	
4.21.5	Lifebuoys, lifelines safety colour	
4.22.1	Waterproof container for flares 2 x red hand flares 2 x orange smoke flares	
4.23.1	Heaving line minimum 15 m	
4.26	Retrieval method of crew from water	
4.27	V Distress sheet or International signal (square/circle)	
4.28.1	Stowage chart for safety equipment, displayed	
5.01.1	(a) Lifejacket $\geq$ 150N, in service; 1 per crew Number (1 per crew) ..... (See regulation for compliance standards)  <i>CD clarification. It is recommended that spare lifejackets, and operating cylinders are carried, in case of accidental inflation.</i> (d) Each lifejacket retro tape, whistle, crotch strap/s	
5.02.1	Safety harness, line with snap hook each end ( $\leq$ 2 m); 1 per crew Number ..... (See regulation for compliance standards)  <i>CD clarification. The safety harness needs to be used in conjunction with a tether between harness and tie off point. A tether with three clips permits safe movement between tie off points. Three clip tethers, with one clip on a short lead are recommended.</i>	



**4.07.9 First Aid Kit Contents– within expiry date**

<b>NON-PRESCRIPTION</b>	<b>P</b>
Paracetamol 500 mg (e.g. Panadol) or Ibuprofen 200 mg (e.g. Nurofen) x 20	
Soluble Aspirin (e.g. Disprin) x 20	
Butterfly or Steristrips (strips of 5) x 5	
Disposable gloves x 20	
Crepe bandages 75 mm x 1.5 m x 2	
Triangular bandage x 1	
Low absorbency non-adherent dressing/plain gauze (e.g. Melolin) x 10	
Band-aids or equivalent roll of bandaid x 20	
Antiseptic skin solution 15 ml (e.g. Betadine) x 1	
Antiseptic cream e.g. Medcream x 1	
Normal saline 250 ml x 1	
Sunscreen 30+ 250 ml x 1	
Seasickness tablets (e.g. Avomine, Travacalm) x 10	
Scissors, stainless steel x 1	
CPR mask or 6 face shields	