



# WEDDINGS

AT LAKE MACQUARIE YACHT CLUB

# CONGRATULATIONS ON YOUR ENGAGEMENT!

Thank you for choosing Lake Macquarie Yacht Club, four time winner of the Newcastle & Hunter Valley Wedding Awards, for your special day.

Boasting rustic nautical charm that compliments any Wedding style, our award-winning Waterfront Ceremony

Deck & Lakeside Pavilion features uninterrupted views of Belmont Bay & beyond, which creates a breathtaking backdrop for your Ceremony, Reception & wedding photographs.



E: [functions@lmyc.com.au](mailto:functions@lmyc.com.au)

Ph: 4945 0022

# VENUE HIRE

## BRIDGEDECK

30 Seated  
40 Cocktail

STANDARD  
CHARGE  
MON-THURS \$115  
FRIDAY \$165  
SATURDAY \$180  
SUNDAY \$155  
PUBLIC HOLIDAY \$225

SAILING  
MEMBERS  
MON-THURS \$80  
FRIDAY \$110  
SATURDAY \$115  
SUNDAY \$115  
PUBLIC HOLIDAY \$150

## BAYVIEW

70 Cocktail Only  
Bayview is only available  
for Receptions

STANDARD  
CHARGE  
MON-THURS \$120  
FRIDAY \$270  
SATURDAY \$300  
SUNDAY \$250  
PUBLIC HOLIDAY \$350

SAILING  
MEMBERS  
MON-THURS \$80  
FRIDAY \$140  
SATURDAY \$150  
SUNDAY \$150  
PUBLIC HOLIDAY \$205

## LAKESIDE PAVILION

110 Seated  
150 Cocktail

STANDARD  
CHARGE  
MON-THURS \$155  
FRIDAY \$600  
SATURDAY \$700  
SUNDAY \$455  
PUBLIC HOLIDAY \$780

SAILING  
MEMBERS  
MON-THURS \$95  
FRIDAY \$340  
SATURDAY \$380  
SUNDAY \$230  
PUBLIC HOLIDAY \$400

Please note the above prices are subject to change.

Not all public holidays are available for Weddings - please discuss with Functions Team.  
Room hire is inclusive of cleaning & staff fees, security, furniture hire, cutlery/crockery/glassware hire.

## ON-SITE CEREMONIES

Weddings at LMYC have the option of an outdoor waterfront ceremony for up to 80 guests.

A fee applies for the area, with 30 white chairs, registry table plus chairs & a linen tablecloth.

### CEREMONY DECK

80pax maximum limit

MON-THURS \$110  
FRIDAY \$150  
SATURDAY \$155  
SUNDAY \$150  
PUBLIC HOLIDAY \$270

# TIMINGS

## RECOMMENDED CEREMONY & RECEPTION TIMES CEREMONY & RECEPTION

	C START	C FINISH	R START	R FINISH
SATURDAY	3PM	3:30PM STRICT	4-6PM FLEXIBLE	11PM STRICT
SUNDAY	FLEXIBLE	FLEXIBLE	4PM STRICT	9PM STRICT
MON-FRI	FLEXIBLE	FLEXIBLE	FLEXIBLE	FLEXIBLE

## RECEPTION ONLY

	R START	R FINISH
SATURDAY	11AM-6PM FLEXIBLE	11PM STRICT
SUNDAY	4PM STRICT	9PM STRICT
MON-FRI	FLEXIBLE	10PM STRICT

Please note the following sailing activities that take place in the area around the Lakeside Pavilion and Ceremony Deck:

- Saturdays Sept-Mar: 11:00am-1:30pm boat crane operation, 3:30pm-4:45pm boat crane operation
- Saturdays Apr-Oct: 1:30pm-4:30pm 'Wind Warriors' model boats club behind the Lakeside Pavilion
- Thursdays Sep-Mar: 4:30pm-7:30pm 'Wind Warriors' model boats club behind the Lakeside Pavilion

The closing of evening Weddings on Friday or Saturday nights is 11pm & on Sundays is 9pm.

Flexible timings are only available from Monday to Thursday at the Function Coordinator's discretion.

# PACKAGES

## ALL WEDDING PACKAGES INCLUDE

Professional recommendations, assistance & ongoing support from our experienced Functions Team.  
A dedicated team of hospitality professionals to provide friendly & efficient service to your guests.

Furniture, crockery & glassware hire.

Use of the Club surrounds for photographs.

### COCKTAIL PACKAGE \$138PP

6 Canapés Per Person, 4 Hour Beverage Package, Deluxe Decorations, Wedding Cake Serving, Tea & Coffee Station.

### ESSENTIALS PACKAGE \$152PP

Two Course Meal, 4 Hour Beverage Package, Deluxe Decorations, Wedding Cake Serving, Tea & Coffee Station.

### PREMIUM PACKAGE \$185PP

3 Canapés Per Person, Two Course Meal, 4 Hour Premium Beverage Package, Opulent Decorations, Wedding Cake Serving Tea & Coffee Station.

# COCKTAIL PACKAGE

\$138PP

## 6 CANAPÉS PER PERSON

Any combination of 6 Canapés from our Canapé Menu

## 4 HOUR BEVERAGE PACKAGE

includes House Tap Beers, House Wines by the Glass,  
Soft Drinks & Juices

## WEDDING CAKE SERVING

After you cut your Wedding Cake, our Chefs plate your cake on platters to be circulated to your guests canapé style

## TEA & COFFEE

An unlimited self-serve instant Tea & Coffee Station is available for your guests, including herbal teas.

## DECORATIONS

White linen tablecloths for up to six (6) guest tables in your desired floorplan layout.

Bridal tablecloth with skirting.

Chiffon Bridal Backdrop with fairy lights.

Table centrepieces & coloured tablerunners of your choice with mirrors (round or square).

Tealight votives for Bridal & Guest tables.

Wishing Well/Gift/Cake tablecloth with skirting.

Min. 70pax. Please see Decoration Page for more details & extras.

# ESSENTIALS PACKAGE

\$152

## TWO COURSE MEAL

Crusoe's on the Lake provides a set alternate menu for you to dine formally on your special day.

Choose two Entrées & two Mains to be served to your guests.

## 4 HOUR BEVERAGE PACKAGE

includes House Tap Beers, House Wines by the Glass, Soft Drinks & Juices

## WEDDING CAKE SERVING

After you cut your Wedding Cake, our Chefs plate your cake individually with cream & serve to your guests.

## TEA & COFFEE

An unlimited self-serve instant Tea & Coffee Station is available for your guests, including herbal teas.

## DECORATIONS

White linen tablecloths for up to ten (10) guest tables in your desired floorplan layout.

Bridal tablecloth with skirting.

Chiffon Bridal Backdrop with fairy lights.

Table centrepieces & coloured table runners of your choice with mirrors (round or square).

Tealight votives for Bridal & Guest tables.

Wishing Well/Gift/Cake tablecloth with skirting.

Wrought iron easel with Frame (for Welcome Sign or Seating Chart)

Min. 60pax. Please see Decoration Page for more details & extras.

# PREMIUM PACKAGE

\$185

## 3 CANAPÉS PER PERSON

Any combination of 3 canapés from our Canapé Menu. You can decide to serve Canapés during your photography time or on arrival.

## TWO COURSE MEAL

Crusoe's on the Lake provides a set alternate menu for you to dine formally on your special day.

Choose two Entrées & two Mains to be served to your guests.

## 4 HOUR PREMIUM BEVERAGE PACKAGE

includes House Tap Beers **PLUS** Two Bottled Beers of your choice, Premium Wines by the Glass, Soft Drinks & Juices

## WEDDING CAKE SERVING

After you cut your Wedding Cake, our Chefs plate your cake individually with cream & serve to your guests.

## TEA & COFFEE

An unlimited self-serve instant Tea & Coffee Station is available for your guests, including herbal teas.

## DECORATIONS

White linen tablecloths for up to ten (10) guest tables in your desired floorplan layout.

Bridal tablecloth with skirting.

Chiffon Bridal Backdrop with fairy lights.

Table centrepieces & coloured table runners of your choice with mirrors (round or square).

Tealight votives for Bridal & Guest tables.

Wishing Well/Gift/Cake tablecloth with skirting & Wishing Well.

Wrought iron easel with Frame (for Welcome Sign or Seating Chart).

Min. 60pax. Please see Decoration Page for more details & extras.

# CANAPÉS

Select 6 Canapes for Cocktail Package

OR

Select 3 Canapes for Premium Package

## SLIDER

Angus Beef, Caramelized Onion,  
American Mustard & Ketchup

## CRISPY CHICKEN BAO

Crispy Spiced Chicken, Asian Soy  
Vegetable & Mayoster Sauce

## SURF SKEWERS

Caramelised Chorizo & Poached Prawn

## CAPRESE TASTER (V)

Beetroot Dip, Cracker, Bocconcini  
& Fresh Basil

## CHICKEN SKEWERS

House Marinated Chicken Skewers  
w/ a Zesty Spiced Yogurt

## MUSHROOM & TRIO CHEESE

### ARANCINI (V)

Trio Roasted Mushroom, Parmesan,  
Cream Cheese & Herb Arancini  
w/ Roasted Capsicum Coulis

## DUSTED SQUID

House Dusted Squid w/ Lime & Garlic  
Aioli

## CALIFORINA CRAB ROLL

Crab, Chorizo, Hollandaise & Dill

## HOKKAIDO SCALLOPS

Seared Hokkaido Scallop, Confit Garlic  
Chimmichuri, Smashed Pea & Bacon

## PRAWN & VEGETABLE GYOZA

Garlic Poached Prawn & Vegetable  
Gyoza on Vermicelli & Crispy Shallot

## PORK BELLY BITES

Crispy Pork Belly in an Asian BBQ Sauce  
w/ Tagorashi

## CRISPY BARRAMUNDI ROLLS

Poached Barramundi, Julienne Vegetable  
& Spices in a Crispy Rice Paper Roll  
w/ Rainbow Salad

## RICOTTA & SPINACH FILOS (V)

Creamy Ricotta & Spinach in a Crispy  
Filo Pastry, served w/ Capsicum Dipping  
Sauce

## COCKTAIL PIE

Braised Beef in a Crispy Pastry  
w/ a Smokey BBQ Relish

## SALMON & AVOCADO TARTLET

w/ Wakame & Cucumber

Canapes can be added to any LMYC Weddings as an optional extra.  
Please enquire with our Functions Team about pricing & recommendations.

# SEATED MENU

Select Two Entrées & Mains for  
Essentials & Premium Packages

If you require a dinner roll for each guest, there is a cost of \$1pp.

## ENTRÉE

### BBQ KING PRAWN (GFA)

Grilled SA King Prawns, Citrus & Cucumber Salad, Herb Mango Dressing

### SCALLOP THERMIDOR (GFA)

Hokkaido Scallops, Whittled Spinach, Mustard Voloute, Herb Gremoulata

### MUSHROOM TRUFFLE

### ARANCINI (V) (GFA)

House Creamy Wild Mushroom & White Truffle Arancini, Béarnaise Sauce

### PORK BELLY (GFA)

Braised Pork Belly, Carrot Ginger Puree, Pickled Vegetable, Korean Ssamjang Glaze

### RATTLE SNAKE BEEF SKEWERS (GFA)

(mild)

Grilled Rattle Snake Beef Skewers, Chimichurri, Baby Rocket & Pear Salad

## MAIN

### CORAL TROUT (GFA)

Spiced Mango Puree, Lemon Herb & Prawn Risotto, Fresh Citrus

### RIVERINA MS2+ NEW YORK STRIP (GFA)

New York Strip, Potato Fondant, Garden Bean, Vine Truss Tomato, Shiraz & Green Peppercorn Jus

### CHICKEN MIGNON (GFA)

Bacon Rolled Chicken Mignon, Herb Creme Fraiche Mash de Paris, Glazed Carrot, Garden Bean, French Apricot Sauce

### SALMON (GFA)

Seeded Mustard Mash, Pine Nut & Baby Spinach Wilt, El Orange Reduction

### LAMB (GFA)

Roasted Wedge Pumpkin, Fondant Potato, Caramelised Brussels, Port Wine Rosemary Demi

### SEASONAL VEGETABLE DISH

Final numbers for catering & dietary requirements **must** be finalised two weeks prior to your wedding.

Any changes or additions after finalisation cannot be guaranteed.

**PLEASE NOTE:** We are unable to cater to any special dietaries on the day of the event.

# PLATTERS

## HOT SELECTIONS

### PARTY PLATTER - \$138

(60pc per platter)

Mixed Cocktail Pies

BBQ Pork Spring Rolls

Vegetable Wontons (V)

Marinated Chicken Skewers

### SAILORS PLATTER - \$138

(60pc per platter)

Tempura Fish Fillets

Panko Crusted Prawns

Barramundi Asian Rolls

Lemon Dusted Squid

### COCKTAIL PLATTER - \$138

(60pc per platter)

Surf Skewers

Spinach & Ricotta Parcels (V)

Prawn & Chive Gyoza

Crispy Maple BBQ Chicken Wings

### GLUTEN FREE PLATTER - \$138

(60pc per platter)

Marinated Lamb Skewers

Roasted Pumpkin Arancini (V)

Lemon Dusted Squid

Orange Soy Pork Belly Bites

### SLIDER PLATTER - \$145

(20pc per platter)

ONE selection per platter:

Classic Cheeseburger

Japanese Chicken Bao

## COLD SELECTIONS

### ANTIPASTO GRAZING BOARDS

Chef's Selection of Premium Cheeses, Cured Meats, Seasonal Fruits, Grilled Antipasto, House Dips, Breads & Crackers

### SMALL - \$165

10-15pax\*

### LARGE - \$440

35-55pax\*

\*Please be advised that these numbers are not based on a per person serving portion. They are an estimated serving portion for this total of guests.

### MORNING TEA BOARD - \$78

10-15pax

Housemade Scones with jam, cream & butter, Muffins, Slices, Banana Bread, Assorted Fruit

### SANDWICH PLATTERS - \$35

Select ONE type per platter

GF Sandwiches available at additional cost.

- Ham, Cheese & Tomato
- Roast Beef & Tomato Bush Relish
- Chicken & Ranch
- Cucumber & Lemon Herb Cream Cheese
- Veggie Club
- Smoked Salmon, Spinach & Caper Aioli

Please note that Platters **cannot** be altered.  
Platters are **not** circulated to guests like Canapés.

Platters or Grazing Boards can be added to any LMYC Wedding as an optional extra.  
Please enquire with our Functions Team about recommendations.

Clients are **not** permitted to supply their own Grazing Boards and/or Grazing Board items (including fruit, cheese, dips, cured meats, antipasto, breads or crackers).

Please see our Terms & Conditions for more information.

# BAR PACKAGES

## 4 HOUR STANDARD BEVERAGE PACKAGE

### BEERS

VB, CARLTON BLACK, CARLTON DRY,  
CARLTON ZERO, GREAT NORTHERN,  
TOOHEYS NEW, CAPTAIN SENSIBLE,  
SOMERSBY APPLE/PEAR CIDER

### WINES

Woodbrook Farm Sparkling  
Woodbrook Farm Sauvignon Blanc  
Woodbrook Farm Chardonnay  
Woodbrook Farm Shiraz  
Fiore Moscato

### SOFT DRINKS & JUICES

Pepsi, Lemonade, Creaming Soda,  
Lemon Lime & Bitters  
Post-Mix Soft Drinks  
Apple, Orange & Pineapple Juice  
Ginger Beer & Ginger Ale  
Natural Mineral Water

## 4 HOUR PREMIUM BEVERAGE PACKAGE

### BEERS

VB, CARLTON BLACK, CARLTON DRY,  
CARLTON ZERO, GREAT NORTHERN,  
TOOHEYS NEW, CAPTAIN SENSIBLE,  
SOMERSBY APPLE/PEAR CIDER

TWO BOTTLED BEERS OF  
YOUR CHOICE

### WINES

Yves Premium Cuvee  
Bimbadgen Verdelho  
Wild Oats Sauvignon Blanc  
Wild Oats Chardonnay  
Little Yering Rose  
Wild Oats Cabernet Merlot  
Robert Oatley Signature Shiraz

ALL SOFT DRINK & JUICES

## BOTTLED BEER OPTIONS

Carlton Dry, Carlton Zero, Cascade Light,  
Crown Lager, Corona, Hahn Premium Light,  
Hahn SuperDry, Hahn SuperDry GF, Heineken,  
James Squire 150 Lashes, Peroni, Pure Blonde Lager,  
Stone & Wood Pacific Ale, Tooheys New, Tooheys Old

LMYC Weddings can upgrade their Beverage Package, or organise a Tab separate to the Beverage Package. Please discuss with LMYC Function's Team for more information.

LMYC's Beverage Packages **cannot** be altered.

LMYC does **not** offer complimentary table service for drinks.

LMYC does **not** serve shots, neat servings or doubles. LMYC does **not** offer subsidised tabs.

LMYC Staff abide by the laws regarding Responsible Service of Alcohol.

Wristbands are supplied by LMYC.

# DECORATING & EXTRAS

## DECORATION PACKAGES - NEWCASTLE WEDDING & EVENTS

The decorations outlined in each Wedding Package can be tailored to your requirements or upgraded in certain packages. Tracey Irving, Creative Director of Newcastle Wedding & Events, will arrange to meet with you & discuss your options.

**Pricing is subject to change more than 6 months in advance.**

### **PLEASE NOTE:**

Minimum charge for Newcastle Wedding & Events is 60 persons for Essential & Premium Packages, & 70 persons for Cocktail. You are required to pay a \$150 refundable deposit to Newcastle Wedding & Events - this will come off the total bill if there are no damages or stolen items. Significant damage or stolen items may result in further fees.

### THE BRIDAL BLANK CANVAS

Newcastle Wedding & Events can decorate your Reception space in beautiful white bridal style without table runners or centrepieces. This gives you the option to source your own centrepieces or feature fresh flowers on the tables.

### BRIDAL BLANK CANVAS INCLUDES:

White linen tablecloths, full Bridal Backdrop with fairy lights, wrought iron signage stand with frames.

### USING ANOTHER DECORATING COMPANY

You are more than welcome to hire your own decorator for your wedding. Please speak to the Functions Team prior to confirming your external decorator, as all external decorations must be approved by the Functions Team & the external decorating company **must** sign an External Decorator Agreement contract.

### D.I.Y. DECORATING

"Do-It-Yourself" decorating is accepted & must be very well organised. LMYC's Functions Team are **not** responsible for the decorating of the Wedding on the day.

**You must provide your own helpers for D.I.Y. decorating.**

### LMYC ADDITIONAL HIRE ITEMS

White Napkins - \$2.00 each

White Chair Covers - \$3.00 each (**NOTE:** Included in Premium Package)

Tablecloths - \$16.00 each

Speaker - \$80

PA System (Speaker & Microphone) - \$90

TV - \$80



# SOCIAL MEMBERSHIP FOR FUNCTION HOLDERS

Social Membership at Lake Macquarie Yacht Club allows you to sign in your guests that live within the 5km radius and are not members of our affiliated club Belmont 16s. If membership is not provided and you have guests within the area, they will either be asked to join and pay for their own membership to gain entry the Club.

Benefits of becoming a social member of LMYC include 5% discount at the bar and restaurant (excluding function catering) and access to our email newsletter for updates on upcoming events.

Dear Sir/Madam,

I wish to nominate the following for membership of Lake Macquarie Yacht Club.

**(PLEASE USE BLOCK LETTERS) \* = Required**

Full Name of Applicant \* \_\_\_\_\_

\_\_\_\_\_

Private Address\* \_\_\_\_\_

\_\_\_\_\_

Postcode\* \_\_\_\_\_

Telephone\* \_\_\_\_\_

Mobile \_\_\_\_\_

Email \_\_\_\_\_

Date of Birth\* \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Occupation\* \_\_\_\_\_

Employer \_\_\_\_\_

Business Address \_\_\_\_\_

\_\_\_\_\_

Telephone \_\_\_\_\_

Membership of other clubs \_\_\_\_\_

\_\_\_\_\_

State Names of LMYC Members Known

\_\_\_\_\_

\_\_\_\_\_

Social Membership Type\*

\_\_\_ 1 year      **\$9.99**

\_\_\_ 3 years     **\$27.50**

I have attained the age of 18 years and hereby consent to be proposed for membership at Lake Macquarie Yacht Club.

**Signature\*** \_\_\_\_\_

Name of Nominator

\_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Membership No. \_\_\_\_\_

Signature \_\_\_\_\_

Name of Seconder

\_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Membership No. \_\_\_\_\_

Signature \_\_\_\_\_

**Membership fee is to be paid prior to processing application. Photo ID is required for the application.**

02 4945 0022

functions@lmyc.com.au





### Privacy Statement

Lake Macquarie Yacht Club is subject to the provision of the Privacy Act 1988. The personal information provided by you on this application form will be used to process your membership application.

Failure to provide all of the requested information may result in your application being rejected.

You have a right to access and correct any of your personal information that the club holds about you.

Lake Macquarie Yacht Club does not usually disclose your information to any other organisation or person unless there is a legal requirement to do so.

The Club may disclose your information to third parties that provide services under contract to the club. These contracts require the third party to keep your personal information confidential and secure.

If you require further information, please contact club administration.

**PLEASE ATTACH A PHOTOCOPY OF YOUR PHOTO ID OR PROVIDE TO RECEPTION STAFF DURING APPLICATION PROCESS IN PERSON AT LMYC**

OFFICE USE ONLY

DRIVERS LICENSE: \_\_\_\_\_

OTHER ID: \_\_\_\_\_

D.O.B: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

VERIFIED BY: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

RECEIPT NUMBER: \_\_\_\_\_

DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

AMOUNT PAID: \$ \_\_\_\_\_

MEMBERSHIP NUMBER: \_\_\_\_\_

### Important Club Entry Rules

- All visitors and guests over the age of 18 must legally provide photo ID with proof of address. Failure to provide ID will result in the patron being asked to leave the premises. They may return with their ID to gain entry  
**Acceptable forms of ID:**  
Australian drivers license  
International drivers license  
Passport  
Australian government issued ID card  
Australian pension card
- All visitors must enter the club via the main front doors and sign in at reception, a member is not to lead a non-member through either side gate to gain access to the club
- Members of LMYC affiliated club Belmont 16's are able to sign themselves in however, their membership cannot be used to sign in other guests
- Strict dress code rules apply at LMYC  
No singlets for men inside the club at any time  
No hats for men inside the club  
No thongs for men or women after 8:00pm  
No gang colours  
No offensive clothing  
No dirty workwear  
Uncovered swimwear is not acceptable inside
- LMYC practices responsible service of alcohol. If an individual or group of function guests are identified at being intoxicated, aggressive or violating the RSA code in any other way, LMYC staff reserve the right to refuse entry



# TERMS & CONDITIONS

**Booking Confirmation:** A deposit of \$100 minimum & completed booking form is due 14 days from initial enquiry. Management of LMYC reserves the right to cancel the booking & allocate the space to another client without confirmation.

**Detail Confirmation:** It is expected that the organisers of the Wedding are in touch with the Functions Staff within at least two (2) months of event to confirm the finer details of the event.

**Room Hire Payment:** Full room hire is payable 30 days before your event. Including all areas required &/or Ceremony Deck.

**Final Confirmation:** Confirmation of final numbers, catering, room set up & final payments are due no later than 30 days before your function. The function may be cancelled if no payments are made by the deadline outlined by the Functions Staff.

**Membership & Guest Sign In:** LMYC requires all function organisers to have a current Membership. All function guests over the age of 18 must provide photo ID, without it they may be refused entry. Sailing membership discounts apply only for current financial sailing members or their immediate family whom actively sail with LMYC.

**Children & Guests under 18:** Guests under 18 are welcome & in accordance with the Registered Clubs Act MUST be in the presence of a responsible adult at all times. Minors are NOT permitted in the bar or gaming area. Small children MUST be supervised by the water.

**Food & Beverage:** Client's are NOT permitted to supply their own catering or beverages, without written permission from Functions Staff. LMYC is a licensed venue & it is illegal to supply your own alcohol. It is the Client's responsibility to provide all dietary information at finalisation. LMYC & Crusoe's on the Lake accept NO responsibility where unable to provide an alternate meal if advised of special dietary needs on the day of the function. To bring in a self serve celebratory cake you must provide your own knife, plates & napkins unless having it served by our caterers.

**Menu Changes:** Our functions menu is subject to change seasonally. You may request a dish from a past menu which will be approved or denied at the discretion of the Head Chef.

**Decorations:** All decorations MUST be approved by the Functions Staff. NO SPRINKLES, FAUX PETALS, SCATTERS, GLITTER, OR CONFETTI/CONFETTI BALLOONS ARE ALLOWED. Helium balloons are NOT to be released, regardless of function. The function organiser must pack up their own decorations at the conclusion of the event. ALL External Decorators MUST complete an External Contractor Agreement form prior to function. YOU MUST AGREE TO THE 60-70 PERSON MINIMUM CHARGE PLUS PAY THE \$150 BOND TO NEWCASTLE WEDDING AND EVENTS.

**TV Hire:** The TV in the Lakeside Pavilion is ONLY compatible with HDMI to laptop. The TV is NOT compatible with Microsoft Surface laptops or Apple direct products, e.g. iPad or MacBooks. LMYC provides a HDMI cord, but it is the Client's responsibility to supply laptop. Failure to supply will NOT result in a refund on TV hire.

**Responsible Service of Alcohol:** LMYC endeavours to provide its Members & guests with superior customer service. It is important to LMYC that your function receives quality service that abides by liquor sale legislation. By law any person under the age of 18 may not consumer or purchase an alcoholic beverage. LMYC Bar Staff have the right to refuse alcohol service to any patron that has been identified as being intoxicated, aggressive or argumentative.

**No Smoking:** Smoking is NOT permitted in the clubhouse or any of the function areas. If you have guests in your function looking for an area to smoke please speak with the Bar Manager or Supervisor who will instruct you on the legal areas to smoke.

**Surcharges:** A surcharge applies for public holiday functions. Contact the Functions Staff for more information. 1% surcharge applies for all credit card payment

**Price Guarantee:** Wedding bookings made with 6 months or less notice are guaranteed the packaged price per head & room hire price provided to them at the time of booking. All other pricing including catering outside of packages, beverage prices & decorations is subject to change. Weddings booked more than 6 months in advance may be subject to increases in package pricing.

**Permissions:** LMYC may take photographs or record portions of your event to use for promotional purposes, please sign below to allow permission for this activity.

**Wet Weather:** Ceremonies are planned for outdoors & in the event of rain the Functions Staff will organise to the best of their ability a contingency plan indoors. Ceremony fees will NOT be refunded if rain occurs on the day.

**Cancellation Policy:** Cancellations must be notified in writing to the Functions Staff & will incur the following fees:

**Notice of cancellation in less than 60 DAYS**—No refund on room hire as a result of costs incurred by the venue & loss of business

**Notice of 30 days or less**—You will be liable for 50% of the projected final function account

**Notice of 14 days or less**—You will be liable for 100% of the projected final function account

**Entertainment Terms & Conditions:** NO drums are allowed at Lake Macquarie Yacht Club (LMYC). All music/ loud noise MUST cease at 11pm.

Booking entertainment is the responsibility of the client & LMYC will not be held responsible for payment or bad performance.

LMYC staff (Functions & Bar) & Crusoe's on the Lake wait staff have the right to lower the volume or stop music if needed. Failure to comply may result in the event being cancelled.

Please note that LMYC Holds live entertainment Fridays 6:30-9:30 (during warmer months) & Sundays 12-4:30pm on the deck or in the auditorium.

During these times, function clients in the Bayview area are not permitted to provide their own live acts.

I give Lake Macquarie Yacht Club permission to take/ use images from my event for promotional use  
YES / NO

Print Name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

I agree to the Terms & Conditions of Lake Macquarie Yacht Club

Print Name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Fiancé/Fiancée (1)

I agree to the Terms & Conditions of Lake Macquarie Yacht Club

Print Name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Fiancé/Fiancée (2)



# BOOKING FORM

*The following information along with a deposit of \$100 minimum and signed Terms & Conditions must be provided to the LMYC Functions Manager to secure your function*

## WEDDING DETAILS

FIANCÉ/FIANCÉE 1 NAME \_\_\_\_\_ FIANCÉ/FIANCÉE 2 NAME \_\_\_\_\_

WEDDING DATE \_\_\_\_\_ NUMBER OF GUESTS \_\_\_\_\_ CHILDREN \_\_\_\_\_

CEREMONY HELD ON SITE YES/NO FEE \$ \_\_\_\_\_ CEREMONY TIMES \_\_\_\_\_ TO \_\_\_\_\_

CEREMONY OFF SITE LOCATION \_\_\_\_\_

FUNCTION ROOM(S) \_\_\_\_\_ ROOM HIRE FEE \$ \_\_\_\_\_

RECEPTION START TIME \_\_\_\_\_ RECEPTION END TIME \_\_\_\_\_

PACKAGE \_\_\_\_\_

## CONTACT INFORMATION

ORGANISER NAME \_\_\_\_\_

ORGANISER PHONE \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_

RELATION TO THE WEDDING COUPLE \_\_\_\_\_ N/A

MEMBER NUMBER \_\_\_\_\_ MEMBER NAME \_\_\_\_\_

*The member details provided must be an organiser of the event or immediate family member.*

ALTERNATIVE ORGANISER NAME \_\_\_\_\_

CONTACT NUMBER \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

PLEASE TICK YOUR PREFERRED PAYMENT OPTION FOR DEPOSIT

**\$100** minimum is accepted

### PAYMENT OPTIONS AT RECEPTION

**CASH, DEBIT CARD, CREDIT CARD OR CHEQUE**

Please pay at Lake Macquarie Yacht Club Reception once you have been invoiced

We do **not** accept American express

There is an ATM adjacent to Reception

### REMOTE PAYMENT OPTIONS

#### DIRECT DEPOSIT

*Please use your last name & date of your wedding, or email a receipt or reference number to [functions@lmyc.com.au](mailto:functions@lmyc.com.au) to assist in tracking payments*

#### BANK DETAILS

**LAKE MACQUARIE YACHT CLUB**

**BSB 062 801**

**ACCOUNT 1036 5413**

#### CREDIT CARD

Credit card remote payments are allowed with acceptable proof of identity

### DEPOSIT PAID

\$ \_\_\_\_\_

#### VIA:

RECEPTION \_\_\_\_\_

DIRECT DEPOSIT \_\_\_\_\_

REMOTE BY CARD \_\_\_\_\_

#### DATE:

\_\_\_\_ / \_\_\_\_ / \_\_\_\_